

JOB VACANCY

SCHOOL FARM MANAGER

Deadline: 30th January 2026

Organization: CUP OF UJI

Project: School Gardens and Regenerative School Feeding Initiative

Duty Stations: Four Public Primary Schools (Kajiado East & Kajiado Central)

Contract Type: Fixed-Term, Project-Based

Reports To: Program Manager

Position Purpose:

The School Farm Manager is a technical and operational role responsible for the establishment, management and sustainability of school kitchen gardens and fruit tree orchards across four schools. This is a specialist role, requiring strong practical agricultural expertise to support food production, learning and climate-smart agriculture objectives under a new and innovative program model.

Key Duties and Responsibilities

School Farm and Garden Management

- Establish, coordinate and manage kitchen gardens and fruit orchards across four schools.
- Implement both conventional and vertical garden models as approved in the project design.
- Develop seasonal planting and harvesting plans aligned with school feeding needs.

Technical Oversight and Quality Assurance

- Supervise all day-to-day farm activities including land preparation, planting, irrigation, soil management, harvesting and basic storage.
- Ensure adoption of regenerative and climate-smart agricultural practices.
- Monitor crop health, yields, water use, and soil conditions.

Capacity Building and Learning

- Train and support teachers, students, and 4K Clubs on kitchen gardening and sustainable agriculture.
- Support demonstration and learning activities linked to agriculture education.
- Work with technical partners and researchers to implement agreed farming methodologies.

Reporting and Coordination

- Maintain accurate farm records, inputs usage logs and yield data.
- Submit structured reports to the Program Manager.
- Coordinate closely with school administrations and feeding teams to integrate farm outputs into meal planning

Minimum Qualifications and Experience

Education

- Certificate or Diploma in Agriculture, Horticulture, Agronomy, or a related field
- A Bachelor's degree is an added advantage

Experience

- At least 3–5 years of hands-on experience managing institutional farms, kitchen gardens or school farms.
- Demonstrated experience with vegetable production and basic irrigation systems.
- Experience implementing sustainable or regenerative agriculture practices preferred.

Skills and Competencies

- Strong practical and technical agricultural skills.
- Ability to work independently across multiple sites.
- Good planning, record-keeping, and basic reporting skills.
- Strong interpersonal skills for working with school communities.

Application Procedure

Interested candidates should submit:

- A detailed Curriculum Vitae (CV)
- A cover letter outlining relevant experience and suitability for the role

✉ Applications should be sent to: careers@cupofuji.org

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